



Volunteer Application

464 Nichols Lane
Gallatin, Tennessee 37066
615-452-1914
www.sumneracademy.org

Contact Information

Name	
Street Address	
City ST ZIP	
Home Phone	
Work Phone	
Cell Phone	
E-Mail Address	

Availability

During which hours are you available for volunteer assignments?

Interests

Tell us in which areas you are interested in volunteering

Special Skills or Qualifications

Summarize special skills and qualifications you have acquired from employment, previous volunteer work, or through other activities, including hobbies or sports.

Previous Volunteer Experience

Summarize your previous volunteer experience.

Person to Notify in Case of Emergency

Name	
Street Address	
City ST ZIP	
Home Phone	
Work Phone	
Cell Phone	
E-Mail Address	

School Safety

Abuse Policy: Any Sumner Academy employee or volunteer having knowledge of any child who is suffering from any physical or mental condition which reasonably appears to have been caused by brutality, abuse, or neglect must report the harm.

Tennessee Code Annotated 37-1-403(a)

(1) Any person who has knowledge of or is called upon to render aid to any child who is suffering from or has sustained any wound, injury, disability, or physical or mental condition shall report such harm immediately if the harm is of such a nature as to reasonably indicate that it has been caused by brutality, abuse or neglect or that, on the basis of available information, reasonably appears to have been caused by brutality, abuse or neglect.

The law state four places for reporting child abuse: Juvenile Court, Department of Children's Services (DCS), Sheriff in the county where the child resides, or chief law enforcement officer in the county where the child resides.

Reports may be made to the Department of Children's Services (DCS) by phone at 1-877-54ABUSE (1-877-542-2873) or 1-877-237-0004, by fax at 615-253-6588, or by mail at DCS Central Intake, 1290 Foster Avenue, Sills #1, Nashville, Tennessee 37243.

Tennessee Code Annotated 37-1-605

School personnel who know or have reasonable cause to suspect that a child has been sexually abused must report such knowledge or suspicion.

Harassment Policy: Sumner Academy is committed "to maintaining at all times a learning and working environment free of sexual harassment and intimidation. Sexual harassment of or by any member [of the Sumner Academy community including guests] is strictly prohibited. Any person who believes that he or she has been the victim of sexual harassment...is encouraged to discuss [the matter with the appropriate supervisor as soon as possible]." (ISACS)

Background Check: To help insure the safety of the entire Sumner Academy family, the school requires criminal history background records checks on all employees and on all parents going on overnight trips.

To help insure the safety of the entire Sumner Academy family, the school requires criminal history background records checks on all employees and on all parents going on overnight trips. Volunteers who may have unsupervised contact with students must also provide the same fingerprinting and background check. Background checks must be scheduled through the Sumner Academy Office Manager, and the TBI report will be sent directly to Sumner Academy. The fee for the background check is paid by the volunteer.

Have you ever been convicted of a felony? Yes _____ No _____

If yes, explain: _____

Are you willing to have a TBI fingerprint/background check, scheduled through Sumner Academy, at your expense, with the report being sent directly to Sumner Academy? Yes _____ No _____

Date		Name (printed)	
Signature			

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Date		Name (printed)	
Signature			

Our Policy

It is the policy of this organization to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability.

Thank you for completing this application form and for your interest in volunteering at Sumner Academy.

Revised 7/9/2009